

Drill and/or Disaster Report

THIS FORM IS TO BE USED TO REPORT ALL FIRE, TORNADO, BOMB, LOCKDOWN, AND EARTHQUAKE DRILLS.

NAME OF SCHOOL _____ PRINCIPAL _____

DRILL Actual Event
TYPE OF DRILL Fire Tornado Earthquake Bomb Threat Lockdown

Date of Drill/Event _____ Time of Drill/Event _____

Time taken to evacuate building or to seek shelter _____

Time elapsed during drill/event, if appropriate _____

Number of student using Crutches _____ Wheelchairs _____ Other, specify _____

Was building safety ascertained? Yes No

By whom? Superintendent Law Enforcement Fire Department Personnel

Were students transported to another facility? Yes No

Was there a decision to dismiss school early? Yes No

COMMENTS: (Include any comments about safety or problems encountered during the drill.)

For each drill, the Principal/designee shall complete and keep on file this form and provide copy (ies) to the Superintendent/designee, as required,

Principal/designee's Signature

Date

THIS FORM IS TO BE USED WITH THE FOLLOWING PROCEDURES:

- 05.41.AP.1
- 05.42.AP.1
- 05.43.AP.1
- 05.47.AP.1