

# Drill Schedule and Log

Use the following worksheet to plan drills for your school. Submit a copy of your schedule with your school's plan and use the original to document drills when they actually occur.

**SCHOOL**

**Principal**



Fire Drills: Two fire drills in the first month of school and one per month each following month.

Monthly Schedule	Date Conducted	Weather Conditions	Number of Occupants	Evacuation Time	Comments / Notes
August A					
August B					
September					
October					
November					
December					
January					
February					
March					
April					
May					
June					

**Earthquake Drills: Two each year**

Monthly Schedule	Date Conducted	Number of Occupants	Response Time	Comments / Notes
1				
2				

**Severe Weather Safe Area: Twice each year, including one in March**

Monthly Schedule	Date Conducted	Number of Occupants	Response Time	Comments/ Notes
1				
2				

**Other Drills: Lock downs, Shelter in Place, Reverse Evacuation, Drop-Cover-Hold, Bus Evacuation**

Monthly Schedule	Date Conducted	Event Conducted	Comments / Notes
1		<input type="text"/>	
2		<input type="text"/>	
3		<input type="text"/>	
4		<input type="text"/>	
5		<input type="text"/>	
6		<input type="text"/>	
7		<input type="text"/>	