

COLONY ELEMENTARY SCHOOL

COUNCIL POLICY TYPE: School Operational Policy

POLICY TOPIC DESCRIPTION: Student Assignment

POLICY IDENTIFICATION #: 070-005

STATUTORY AUTHORITY: KRS 160.345 (2)(i)3

POLICY STATEMENT

The teachers within a grade level or primary level, working in collaboration, shall prepare lists of recommendations/rankings to be used for assigning students to homerooms for the following year. These shall be submitted to the principal by the last month of the school year. The principal shall review the recommendations and consider the following criteria in assigning students to classes:

- Academic performance – not ability
- Learning style of the student
- Separation of Discipline problems
- Instructional needs of the student
- Class size
- School schedule
- Providing equitable distribution of girls, boys, special education, gifted education, etc.

New students will be enrolled and placed in homerooms with the least number (some exceptions may occur due to special situations, as approved by the principal).

The class assignments will be announced at open house, or before, if the lists are ready. The principal may delegate any or all of the steps required by this policy to the counselor of the school.

DATE ADOPTED: 10/23/2001

LAST UPDATE: 08/18/2014

Chad Davis
Council Chairperson